

Appendix A

Timetable and organisation

Key principle – our curriculum offer is the same for all children but delivered differently according to on or off site learning.

	Monday	Tuesday	Wednesday	Thursday	Friday
TEAMS live sessions	<ul style="list-style-type: none"> 📍 Daily TEAMS lesson for children who are offsite as two groups – Koalas and Panda, (E2 / N1) Elephants and Penguins (N2) 📍 11.00 – 11.15 and 11.15 – 11.30 , recorded and saved in chat 📍 Times adjusted as number require – but same every day 📍 Follow up call / email if not attend to support 📍 Key learning session and feedback method shared and followed up 📍 Feedback from families and outcomes looked for to check misconceptions 📍 Subject focus based on outcomes from data – adjusted according to this 				
	CLL - Rhyme	PHY- dough disco	CLL- story	Mat- number	CLL- phonics
Evidence Me recorded sessions	<ul style="list-style-type: none"> 📍 Recorded lessons by key worker and / or lead practitioner – on or off site 📍 Recorded on site is the group time session from provision 📍 Recorded session off site includes “speaking to the camera” method to direct parents to the learning i.e. ask your child to... pause it now and practice... 📍 Key learning session and feedback method shared and followed up 📍 Feedback from families and outcomes looked for to check misconceptions 				
Facebook If full lockdown	Makaton sign of week	Physical gross motor activity	Well-being Wednesday	Physical fine motor	Creative activity
Zoom –FSW fortnightly If full lockdown	Parenting sessions – according to need		Parent coffee time		Parent feedback Q/A
Paper pack	<ul style="list-style-type: none"> 📍 Paper based system for collection available if someone in family is able to use this (individual circumstances). Drop off or posted if needed 📍 Put into assignments in TEAMS 📍 Resource packs sent home to support being used – pencils, sharpener, scissors, glue stick, wax crayons, play dough, 📍 Key learning expected to complete as minimum indicated on sheet 📍 Key learning expected to be returned as suitable to family 📍 Key learning from pack also completed on site – and outcome on Evidence Me 				
Email	<ul style="list-style-type: none"> 📍 Learning newsletter emailed to all parents 📍 Put into assignments in TEAMS 📍 Key learning highlighted for parents 				
Lending library	<ul style="list-style-type: none"> 📍 Lending resource system for collection / drop off available if someone in family is able to use this (individual circumstances) 📍 L1 practitioner in each bubble to maintain returns, cleaning and update boxes 				
Easy Peasy App	<ul style="list-style-type: none"> 📍 Activities generated by the project, supported by practitioner sessions 📍 Generates report for engagement – follow up of attendance / access 📍 Outcomes uploaded by families 📍 Feedback from families and outcomes looked for to check misconceptions 				