



**Nottingham Nursery School & Training Centre**  
**Child's Leave of Absence Request Form**

Name of Child: \_\_\_\_\_ Group: \_\_\_\_\_

My child will be absent from school because \_\_\_\_\_

First date of absence: \_\_\_\_\_

Last date of absence: \_\_\_\_\_

Number of dates absent: \_\_\_\_\_  
(If more than 10 term time days School will need to notify Local Authority)

Signed by parent/carer: \_\_\_\_\_

Date: \_\_\_\_\_

Office Use only

Date recorded on ARBOR \_\_\_\_\_

Date recorded in Dinner Register \_\_\_\_\_



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