


Child and parent details

Child's legal forename		Child's legal surname	
Male/Female		Child's date of birth	
Country of birth		Parent nationality	
Home Address		Post Code	
Do parents have British citizenship?	Yes No	Does the child have British citizenship?	Yes No
Are parents refugees or asylum seekers?	Refugee Asylum seeker		
Do parents have indefinite leave to remain? (Settlement Status)	Yes No	Does the child have indefinite leave to remain?	Yes No
Date of arrival in UK:			
Do both parents have parental responsibility?	Yes No	If 'No' please provide details. Copies of documentation will be required i.e., court order	
Does your child have a named social worker ?	Yes No	If 'Yes' please provide social worker name and contact no	
Child's first language		Other languages	
Religion		Child's nationality	

Child's Ethnicity

WHITE	British ☐	Irish ☐	Any Other White Background ☐
MIXED	White and Asian ☐	White Eastern European ☐	White and Black African ☐
	White and Black Caribbean ☐	White and Any Other Background ☐	
ASIAN OR ASIAN BRITISH	Asian British ☐	Indian ☐	Pakistani ☐
	Sri Lankan Other ☐	Chinese ☐	Vietnamese ☐
	Any Other Asian Background ☐		
BLACK OR BLACK BRITISH	Black British ☐	African ☐	Somali ☐
	Sudanese ☐	Any Other Black Background ☐	
OTHER	Afgan ☐	Arab ☐	Iranian ☐
	Iraqi ☐	Libyan ☐	
ANY OTHER ETHNIC GROUP (please specify)			
I do not wish my child's ethnicity to be recorded			

Family Information			
Who lives with the child at their main address? (Including siblings)			
Name		Relationship to child	
Emergency contacts and pick up details			
First person to contact for emergencies			
This should be someone with parental responsibility who lives with the child			
Parents'/Carers' Details		Title: Mrs / Ms / Miss / Mr / Other _____ (please indicate)	
Parental responsibility i.e., named on birth certificate	YES NO	Mother/Father/ Other	
Forename		Surname	
Mobile phone number		Other phone number	
Email address			
Second contact person for emergencies			
Parents'/Carer's Details		Title: Mrs / Ms / Miss / Mr / Other _____ (please indicate)	
Parental responsibility i.e., named on birth certificate	YES NO	Mother/Father/ Other	
Forename		Surname	
Mobile phone number		Other phone number	
Email address			
Home address (if different from child)			
Permission to collect child	Yes No		
Additional contact persons for emergencies (not listed above)			
Contact 1 - Relationship to child (grandma, carer, uncle, aunt etc.)			
Forename		Surname	
Mobile phone number		Other phone number	
Permission to collect child	Yes No		
Contact 2 - Relationship to child (grandma, carer, uncle, aunt etc.)			
Forename		Surname	
Mobile phone number		Other phone number	
Permission to collect child	Yes No		
Details of anyone who <u>specifically CANNOT</u> collect the child from nursery (e.g., by court order)			
We will require legal documentation / evidence to support enforcing this for those with parental responsibility			
Full Name		Relationship to child	

Health and Medical Details	
Dietary requirements of child (If none, please state 'None')	
Details of special medical conditions, e.g., allergies, current medication, eczema, asthma, epilepsy. Any regular medication (If none, please state 'None')	
Doctor and GP's practice name	
Doctor or GP's telephone number	
Health visitor's name	
Health visitor contact number	
Dentist and surgery's name	
Are the child's Immunisations up to date? (Check your child's red book for details)	Yes No
In receipt of Disability Living Allowance	Yes No
Any identified additional need i.e., health care plan, speech and language strategies	
Name of any professionals involved i.e., Speech Therapist, Consultant, Physiotherapist	
Emergency Medical Consent	Consent Given
If my child is involved in a serious accident while at nursery, I will be contacted immediately on the telephone numbers provided. In the event that my child requires immediate treatment before I can get to the hospital, I authorise nursery staff to consent to emergency medical treatment on my behalf.	Yes ☐ No ☐
Administering Oral Medication	I understand
If your child is prescribed medication, staff can only administer this if you complete a medication form. We would advise that, if possible, medication should be given at home, before and/or after nursery.	Yes ☐
Applying Sun Cream	Consent Given
I consent for members of staff at nursery to apply sun cream to my child in hot conditions. We expect parents to provide their own sun cream on hot days.	Yes ☐ No ☐
Applying Plasters	Consent Given
I consent for plasters to be used if necessary and confirm my child has no allergy to plasters.	Yes ☐ No ☐
Changing Children	Consent Given
I consent for staff to change my child's clothing if they become very wet. If my child requires nappies, I will provide nappies and wipes for changing.	Yes ☐ No ☐

Parental Consent		
The following page contains important consent statements which we need you to understand and complete. You are not required to consent to any of the below and <u>you may withdraw your consent at any time by contacting the school office.</u>		
School visits and outings: I consent to my child being taken on off-site visits in the local area on foot. All visits will be risk assessed and approved by the Head Teacher. Qualified First Aiders will be accompanying visits. For trips involving transport, further permission will be sought from parents in advance.	Yes ☐ No ☐	
Photographs and video consents Nottingham Nursery School will take photos and videos of your child, please indicate below if you give permission for photos and videos to be used for the following;		
	Yes	No
Within nursery: I give permission for photos of my child to be used within the nursery. E.g., for their pegs and in the classroom on displays or noticeboards.	☐	☐
On social media*: I am happy for photos and videos of my child to be shared through the social media site. *Please note that nursery newsletter is presented in Microsoft SWAY format. The link is shared with nursery Federated Partner Mellers Primary School. By ticking yes, you agree for your child's image to be shared.	☐	☐
School newsletter and website*: I am happy for photos and videos of my child to be shared on the Nursery Newsletter and Website to show updates of what the children have been doing. *Please note that nursery newsletter is presented in Microsoft SWAY format. The link is shared with nursery Federated Partner Mellers Primary School. By ticking yes, you agree for your child's image to be shared.	☐	☐
In education and training materials: I give permission for photos or videos of my children to be used for educational and training material.	☐	☐
On marketing material: I am happy for photos and videos of my child to be used on Marketing materials such as leaflets advertising the nursery.	☐	☐
Photographs and videos during school performances: I understand I cannot normally take photos/videos of my child inside nursery. During school performances, I will be allowed to take photos and videos of my own child. I understand that photos or videos I take must not be shared online including on social media.	I understand (tick) ☐	

PASSWORD

We use a password system in case someone different is collecting your child or if we do not recognise the person collecting.

Chosen password:

Parent/carer name: _____

Parent/carer signature: _____ **Date:** _____

ADDITIONAL CHILDCARE

Additional childcare outside your child's standard session can be purchased at additional cost. Please indicate below if you are interested. (Price information at the back of this page)

YES

☐

NO

☐

Office use only	Tick and annotate as completed before child attends nursery <i>Note if not applicable</i>
Information transferred to Arbor	
Copy of birth certificate	
Copy of court order	
Funding form completed	
Medical form completed	
Dietary requirements form completed	
In receipt of / evidence of Disability Living Allowance	
Agency documentation i.e. health care plan, child protection plan	
Funding type	
Group / session	
Named key worker	
Start Date	
Password recorded	

GOVERNMENT FUNDED HOURS OPTIONS:

Session Type	Cost		What is included
	Per day	Per week	
Half day session (Morning 08:45 – 11:45 or Afternoon 12:30 – 15:30)	£18.60	£93	3 hours childcare
Full day session with 15 funded hours 08:00 – 18:00	£49.55	£247.75	10 hours childcare, breakfast, lunch and tea
Full day session with 30 funded hours 08:00 – 18:00	£30.95	£154.75	10 hours childcare, breakfast, lunch and tea
Full day session with 15 funded hours 08:45 – 14:45	£21.25	£106.25	6 hours of childcare, lunch
Full day session with 30 funded hours 08:45 – 14:45	£2.65	£13.25	6 hours of childcare, lunch

PRIVATE CHILDCARE IF NOT ELIGIBLE FOR GOVERNMENT FUNDING:

Session Type	Cost		What is included
	Per day	Per week	
Half day session (Morning 08:45 – 11:45 or Afternoon 12:30 – 15:30)	£18.60	£93	3 hours childcare
Full day session 08:00 – 18:00	£68.15	£340.75	10 hours childcare, breakfast, lunch and tea
School day session 08:45 – 14:45	£39.85	£199.25	6 hours of childcare, lunch

There is a minimum requirement of 2 full/school day sessions or 4 half day session per week for private childcare

BREAKFAST CLUB

Arrival from 07:45am	£7.70 per day (including 1h childcare and breakfast)
Arrival form 08:00am	£6.15 per day (including 45min childcare and breakfast)